

## **Canterbury Girls High School – Class Formation Policy**

### **STAGE 4**

Year 7 classes are formed according to the following criteria:

1. Gifted and Talented classes which students apply for via an interview with school executive, during which they bring supporting documentation to highlight their suitability for these two streams. Students in these streams will receive appropriate extension in relation to The Creative and Performing Arts and Academic Gifted and Talented Education, and undertake differentiated curriculum and assessment during Stage 4.
2. EAL/D and STL streams in which students are placed following a generic class placement interview conducted by executive staff with the student and her family, and Year Adviser communications with primary schools to identify students requiring EAL/D and STL support. These classes will receive targeted EAL/D and STL teacher support, and undertake differentiated curriculum and assessment.
3. Students who do not meet criteria for the aforementioned four classes will be placed in mixed ability groupings following a generic class placement interview conducted by executive staff with the students and her family, and Year Adviser communications with primary schools to identify students social and welfare needs. Students may also be placed in EAL/D and STL classes if numbers permit, as these are also essentially mixed-ability groupings.

At the end of Year 7, the Year Adviser and a member of the executive will review class placement and make any urgently needed changes for Year 8, informing the student and her family in writing. It is anticipated that these changes will be minimal, excepting in relation to Mathematics where classes are re-organised into three levels. No changes should be made to Performance and Academic stream without first consulting the Principal.

Stage 4 enrolments throughout the school year, that are within the intake area, are placed into an appropriate class by the Principal or Deputy Principal following an enrolment interview where learning needs are discussed and previous school reports etc examined. This placement is communicated via email to SAY, Deputy Principal, Librarian and Network Manager.

### **STAGE 5**

All compulsory subjects in Stage 5 will form a top stream class determined by the Head Teacher based on the previous year's achievement and learning needs.

Compulsory subjects will also have an EAL/D focussed class. Advice regarding EAL/D students requiring support will be provided by EAL/D staff. Formation of this class is fluid as new enrolments arrive throughout the year from IECs.

All other compulsory subject classes will be mixed ability groupings determined by subject Head Teachers based on student learning and social needs.

Compulsory History and Geography classes are placed on the same Stage 5 line as PDHPE, so consultation between these two faculties may need to take place with regard to class formation.

Mathematics will group students according to three levels within the course – 5.1, 5.2 and 5.3.

Stage 5 elective classes will be mixed ability groupings determined through a formal Subject Selection process undertaken by Deputy Principal and Timetablers.

Stage 5 enrolments throughout the school year, that are within the intake area, are placed into an appropriate class by the Principal or Deputy Principal following an enrolment interview where learning needs are discussed and previous school reports etc examined. This placement is communicated via email to head and class teachers.

If Stage 5 class changes need to be made in core subjects, families will need to be notified of these changes in writing. Head Teachers will liaise with senior executive in relation to any proposed changes.

Students as a rule will keep their Stage 5 electives for two years (200 hours) unless there are compelling reasons to change at the end of Year 9 into two 100 hour elective courses.

## **STAGE 6**

That Head Teacher Maths and English determine class placement and course level.

Stage 6 is based on a minimum achievement of English 85 Rosa for Advanced English and Mathematics 85 Rosa for 2 Unit Maths.