Dear Parent/Carer

I would like to inform you of important information regarding the completion of your daughter’s Record of School Achievement (RoSA), and other significant programs your daughter will be undertaking during Term 4, 2016:

WEEKS 1-6, Term 4  ASSESSMENTS AND EXAMINATIONS

- As part of the RoSA credential, all students in Year 10 receive a grade from the school across all subjects. These grades are the result of an assessment program undertaken throughout the year. Your daughter must have completed this assessment program and met RoSA requirements to receive a grade. **Final class assessments are taking place during Weeks 1 to 5 of Term 4.**

- For the award of their RoSA, all Year 10 students must complete their **final examinations held at school in Week 6, Term 4, NOVEMBER 14 - 18.** Students must attend school during scheduled examinations but may undertake private study at home if they have no exam scheduled. The exam schedule is published on the school website.

WEEK 7 November 21 – 25 Mandatory PDHPE Crossroads, Careers and Yr 10 CLEARANCE

- A Crossroads program will be held in **Week 7 Monday- Wednesday** as part of a mandatory Personal Development and Health Course which all NSW students must complete. This course develops students’ understanding about a range of personal development issues. A separate note has been sent and is on the school website about Crossroads.

- **Year 10 Clearance will take place in Period 1 on Wednesday 23rd November.** All students must be present to return texts and pay outstanding contributions. Students not returning to take up study in Year 11, 2017 must apply to the Year Adviser Ms Burgess to receive a school reference on this day.

- Students will, in addition, complete a Work Ready & Careers Program during **Week 7 Thursday-Friday** to prepare them for their Year 10 Work Experience and Stage 6 VET mandatory work placement.

WEEK 8 November 28 – December 2 Australian Business Week

- During **Week 8,** Term 4 students will participate in Australian Business Week to provide them with the entrepreneurial and communication skills needed for successful Stage 6 and post-school outcomes.

WEEK 9 December 5 – 9  Work Experience

- Work Experience will take place during **Week 9.** It is critical that if a student is absent on any day of work experience they let both the school and their employer know ASAP.

- A small number of students requiring additional English language support will undertake a Bridging Course in lieu of work experience during **Week 9.** Students will be invited to participate in this program.

WEEK 10 December 12 – 16

- The school’s **Recognition Day Ceremony** will be held on Tuesday December 13th, with rehearsal on Monday December 12th. This will involve Year 10 students receiving their annual prizes. All parents are welcome. Students are expected to be in full school uniform for this ceremony. Students will receive their yearly report after the Ceremony. See the website for details about the time of the assembly.

- **Last day of formal lessons for Year 10 is Tuesday December 13th (week 10).**

- On **Wednesday December 14th** students may be participating in a CAPA excursion to the musical Aladdin. Students not attending will be supervised in an alternative program at school.

- On **Thursday December 15th** an end of Year picnic to celebrate students’ successful completion of junior high school will be held. A separate Parent Information and Permission Note will be issued.

- **Friday December 16th** is the last day of the school year. The school is open and students will undertake an alternative program to timetabled lessons.

The school would ask that at the conclusion of the year, families consider donating any junior uniform items which can be used to support students in need.

Please contact me by telephone on 9718 1805 or by email at julie.ronayne@det.nsw.edu.au if you require additional information about any of the aforementioned issues/activities. If you can support your daughter’s full engagement with these programs, it would be greatly appreciated.

Yours sincerely

Julie Ronayne
Deputy Principal
October 2016